2019 Summer Intern Housing Program Information Sheet

UNM Residence Life and Student Housing provides single accommodations (private bedrooms) in shared apartment-style housing for summer interns in two of our on-campus apartment buildings. Floorplans include the on-campus Redondo Village Apartments, with a 4-bedroom/1-bath suite floorplan, or the Student Residence Center Apartments with a 6-bedroom/2-bath floorplan. All apartments have a community living/dining area, a kitchen, and a large storage area for larger items, like bicycles. A full complement of furniture is provided. Interns provide their own dishes, bed & bath linens, etc. The images below show our apartment layouts.

Redondo Village Apartments (RVA)

Student Residence Center Apartments (SRC)

Amenities

- Utilities and furniture provided
- Wi-Fi: Lobo Guest (unsecured)
- Mail boxes available
- Extra-Long twin beds
- 24-hour customer service
- Student Safety Staff
- Free laundry machines
- On campus ½ mile track, basketball, tennis & sand volleyball courts

Dining

All apartments have full kitchens equipped with full-sized fridge, microwave, oven and stove. Dishes and cookware are not provided. Don’t like to cook? There are several on-campus dining options, including a dining hall nearby which accepts cash and credit cards. In addition, there are numerous restaurants located just off campus, and a grocery store within 5 blocks of central campus.

Parking Permits

Packing is available for our resident interns within the housing area (R Lots) on campus and requires a parking permit. Permits purchased in advance by indication on your application will be in your check-in packet when you arrive. Permits not indicated on your application can be purchased in person at UNM Parking and Transportation Services open M-F, 7:30am to 5:00pm. Monthly: $61.00, Weekly: $24.00, Daily: $8.00

Johnson Gym Memberships

Interns are eligible to purchase a gym membership at the Johnson Recreational Center (JRC). The Johnson Rec Center offers two memberships for interns; a month for $25.00, or a full summer, May 13th to August 1st, for $40.00. Summer hours: M-F 8am to 8pm, Saturday 11am to 4:45pm, Sunday closed. There will be reduced hours during summer intersessions. Gym memberships are purchased directly from the Johnson Recreational Center at the JRC main front desk. Please review the JRC website before purchasing a gym membership. [Link to website]

Program Dates and Short-term Housing (STH)

The Summer Intern Housing Program begins on May 18th. The end date is August 3rd. For interns that need to arrive earlier than May 18th, or stay later than August 3rd, STH is available at a rate of $26.00/night. If you indicate an arrival date or departure date before 5/18 or after 8/3, you may be asked to move. We will try to assign you to one apartment for the entirety of your stay. The Summer Intern Housing Application is available online at [Link to website]
Rates and Fees
The following payments are required of all individuals who sign a Summer Intern Housing Application and Contract:

- Applications require a $50 non-refundable application fee.
- Payment Plans require a processing fee—see below.
- Weekly rate: $165 when purchasing entire weeks from Saturday to Friday.
- Additional single nights within the program dates are available at a rate of $30.00 a night.
- STH rate: $26.00/night (before 5/18 or after 8/2)
- Summer Mailbox rental: $10.00

Please note:
- Our lowest rate is secured by purchasing full weeks.
- Full payment by credit/debit card or check is due upon receipt of invoice. Your contract is not confirmed until your payment (or 1st payment if utilizing a payment plan) is complete. Payments made for interns by universities other than UNM are also due upon receipt of invoice in order to reserve a room.
- Because universities can take a longer time to make payments, we recommend you arrange for your university to reimburse you directly for your housing charges so you can make a timely payment and reserve your room.

Payment Plans
Payment Plans are available on a case-by-case basis. Requests for a payment plan need to meet a set of criteria. Plan fees range from $30.00 to $40.00. More information is available on the SIHP webpage. To request a payment plan, please contact the Program Coordinator at lodging@unm.edu or call the SIHP office at 505-277-2660.

Applications
From our website, download, fill out, and sign the Summer Intern Housing Program Application and Contract. Email the completed form to lodging@unm.edu. Once applications are reviewed and approved, an invoice and payment instructions will be emailed to you. When your payment is received, your room will be reserved.

Contract Cancellation and Contract Release

Cancellation prior to first day of contract: $50 cancellation fee, plus payment plan fee if applicable.

Contract cancellations prior to the contract start date, will require the submission of a Contract Cancellation Letter which can be emailed to lodging@unm.edu. All cancellations must include your full name, and your clear intent to cancel your Summer Intern Housing Contract. Emails must be received before the first date of your contract.

Contract Release on or after first day of contract

For contract release on or after the first day of contract, email a request to the Program Coordinator at lodging@unm.edu. Include your name, and reasoning for your request. Include any documentation that will support your request. All requests will be reviewed on a case-by-case basis and if granted, will mirror the UNM RLSH Summer Contract Release schedule published online at housing.unm.edu. Interns may leave before their contract has ended, but refunds for early departures are not available.

Other Fees and Charges

- No Show Fee (failure to claim room within one week of start of contract): $200.00
- Improper Check-out Fee: $100
- Improper Room Change: $100
- Unauthorized occupancy of more than one bedroom or area within the communal space: $100 plus rent for additional room

Code of Conduct

By choosing to live with us, you agree to abide by all UNM RLSH policies and behavioral expectations. Please read the UNM Housing Summer Intern Contract Terms and Conditions, the SIHP Policies and Guidelines, and all items on the Current Residents Expectations and Conduct web page prior to submitting your application. Misconduct or policy violations will result in a review meeting with Conference Management, may be reported to your Internship Program Manager, and may result in a forfeiture of your housing contract. It may impact your eligibility to live with us in subsequent summers. Please note: Alcohol and smoking are prohibited within the RLSH residence halls and surrounding areas. This policy will be strictly enforced.

We are truly excited to be your host for the summer! If you have any questions, please feel free to email lodging@unm.edu.edu or call the SIHP office at 505-277-2660.
Before signing agreement to the housing application and contract, make sure that you have read and understand the Summer Intern Housing Program Information Sheet and Terms and Conditions. Please retain them for your records. Questions can be directed to the Program Coordinator, via email at lodging@unm.edu or by calling 505-277-2660. This publication may be made available in alternate format upon request.
**UNM RLSH Summer Intern Housing Program**  
**2019 Application and Contract**

All payments applicable to your stay with us are due when you receive your invoice. Your payment will reserve your room.

Please indicate your preferred payment method:
- ☐ Credit Card
- ☐ Check
- ☐ A UNM Department will make payment for my intern housing.

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<tr>
<th>Agency at which you have an Internship</th>
<th>Name of Administrative Contact at Agency</th>
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<th>Administrative Contact Phone</th>
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**Guest Information**

Last Name | First Name | Middle Init | Gender | Age: ______
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Address

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<th>State</th>
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<th>Country</th>
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<th>Email Address</th>
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**Emergency Contact Information**

Per federal regulations, you are required to identify a confidential contact whom the University of New Mexico will notify in the event that you are missing. The contact person you designate may be your parent, guardian or someone else. The name of your contact person will be kept confidential and disclosed only to authorized campus officials and law enforcement. If you are reported missing, local law enforcement will be notified as will the contact person you designate. If you are under 18 years of age, the University will notify your parent(s) or guardian that you are missing as well as any other contact persons you designate.

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Address

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<th>Home Phone Number</th>
<th>Mobile Number</th>
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☐ Please do not release my name or contact information to prospective roommates.

☐ Please list any special needs or disability pertaining to your room assignment:


Contract Information

2019 Summer Intern Housing Program (SIHP) dates are from May 18th to August 3rd. Short Term Housing (STH) is available before and after these dates at a rate of $26/night. Intern housing contracts require a minimum of 4 weeks. During the SIHP, full weeks (from Saturday to Friday) are calculated at the $165/week rate. Partial weeks before or after your first or last full week are calculated at $30.00/night. Interns with arrival dates prior to 5/18 and/or departure dates after 8/3 may be required to change rooms at some point during their stay. Summer 2019 intern housing will be at Redondo Village and at the Student Residence Center Apartments. A non-refundable application processing fee of $50.00 is charged and due with your payment.

Please indicate your arrival and departure dates below.
Check-in date: ___________________________ Check-out date: ___________________________

Hall Preference: Please note that we will honor hall preferences based on available space, date of application and reservation dates. SIHP will honor your request whenever possible.
☐ Redondo Village Apartments ☐ Student Residence Center Apartments

Additional Amenities

Parking Passes and Mailboxes
You may purchase parking permits in advance of your stay by indicating your preference below on this application. Permits purchased in advance will be in your check-in packet. Any additional permits needed, can be purchased at UNM Parking and Transportation Services (PATS) during your stay. Monthly permits are good for 30 days and are the best value. Permits may not be returned for refund. To receive mail during your stay via mailbox, indicate Yes or No below.

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<tr>
<th>Type of Pass</th>
<th>Number of passes needed</th>
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<tr>
<td>Daily</td>
<td>$8.00</td>
<td>☐ Yes $10.00</td>
</tr>
<tr>
<td>Weekly</td>
<td>$24.00</td>
<td>☐ No</td>
</tr>
<tr>
<td>Monthly</td>
<td>$61.00</td>
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</tbody>
</table>

Johnson Gym Membership
☐ Full Summer Semester - $40.00 ☐ Monthly - $25.00

Payment Plan (Optional)
Payment plans require a separate signed agreement and must be pre-approved before submitting an application.
☐ Plan 1 -$30.00 ☐ Plan 2 -$35.00 ☐ Plan 3 -$40.00 (Unavailable after May 1st)

Requesting a Roomate
Roommate matching is not available, but you may request a roommate here. RLSH can honor only mutual roommate requests. Requests will be granted based on your application date, dates of contract and space availability.

Print Name and Internship Program
1. _______________________________________
2. _______________________________________
3. _______________________________________
4. _______________________________________
5. _______________________________________

Contract Agreement
I understand that when I sign this form it becomes a binding offer to contract for a residence hall for the Contract Term indicated. I also understand that, if and when I receive written notice of an assignment from UNM, it becomes a binding housing contract for the Contract Term indicated. I understand that UNM might not approve this application. The applicable rate will be as provided by UNM at the time of my assignment. I have read and accept that the UNM Summer Intern Housing Program Terms and Conditions are fully a part of this application and contract. If this application is accepted by UNM and therefore becomes a binding contract, the terms and conditions will be part of the contract. NOTE: If you are under the age of 18, guarantor, parent, or legal guardian signature is also required.

______________________ ________________________ ____________
Print Guest Name Guest Signature Date

______________________ ________________________ ____________
Print Parent/Guardian Name Parent/Guardian Signature Date
(If under 18 years of age)

Approved by: ___________________________ ____________

Date
ELIGIBILITY: All student interns must be registered for an internship that directly correlates to the pursuit of their educational degree. Exceptions to these eligibility requirements may be granted by the UNM RLSH Office in its sole and absolute discretion.

1. NON REFUNDABLE APPLICATION FEE: The UNM residence hall application will not be considered without payment of the non-refundable application fee. The non-refundable application fee shall not be refunded to the intern.

2. TERM: The term of this agreement is one applicable summer session for room.

3. RATES: Room rates are published by the UNM RLSH Office Summer Intern Housing Program Information Sheet which is made a part of the on-campus RLSH Summer Intern Housing Program application and contract.

4. ROOM ASSIGNMENT: Insofar as space and availability allows, consideration will be given to an applicant’s choice of residence hall room. Room assignments for the applicable summer session will be furnished at check-in.

5. FAILURE TO OCCUPY ASSIGNED ROOM: Occupancy begins and ends on resident's reservation dates. Residence hall reservations must be claimed by 10:00 pm on the start date of resident's contract. Failure to claim the space by such a time may constitute an automatic termination of the contract, and a $200 No Show Fee to be applied per the Summer Intern Housing Information Sheet. If unable to claim room by said time, contact RLSH Conferences Office.

6. AMENITIES: UNM RLSH provides housekeeping services for cleaning and sanitation of public areas only. Residents are required to keep their living areas clean, safe and sanitary. Each resident must furnish his/her own pillow, blanket, personal towels and bed linens, dishes and cookware. UNM RLSH furnishes each resident with utilities, a bed, chest of drawers, desk, chair, night stand and closet space. In the residence hall apartments, furniture is also provided for the shared living/dining area.

7. PARKING: Parking permits are required for on campus "R" lot parking and can be purchased with application or in person through UNM Parking and Transportation Services.

8. TERMINATION: The following shall govern termination of this agreement.

A. By UNM: UNM RLSH Office may terminate this agreement at any time and take possession of resident's room: If resident fails to make any payment when due; for breach of this agreement; if resident fails to take occupancy by 10:00 pm on the first day of their contract; as a consequence of any disciplinary action against the intern; or, for violation of any law, ordinance, or regulation, located in the RLSH Residence Hall Handbook and/or in University policy.

B. By Resident: Resident may terminate this agreement at the beginning of the applicable summer session by delivering written notice of termination to UNM SIHP office for the following: 1) If such notice is received prior to their first day of contract, any room and board payments clean, safe and sanitary. Each resident must furnish his/her own pillow, blanket, personal towels and bed linens, dishes and cookware. UNM RLSH furnishes each resident with utilities, a bed, chest of drawers, desk, chair, night stand and closet space. In the residence hall apartments, furniture is also provided for the shared living/dining area.

9. CHECK-OUT PROCEDURES: Upon the expiration of this contract, the resident must vacate his/her room no later 12:00 pm on their scheduled check-out date. Upon the expiration or early termination of this agreement, resident shall follow the check-out procedures provided by UNM SIHP. Failure to do so will result in an improper check-out fee of $100.00. If resident fails to remove his/her personal property from the residence hall upon the expiration or termination of this agreement, UNM RLSH may remove the belongings and any such items will be disposed of by UNM RLSH Office.
10. INFORMATION DISCLOSURE: The UNM RLSH Office will make resident’s telephone number and email address available unless instructed otherwise in writing by student.

11. REGULATIONS: Resident shall observe all laws, regulations, ordinances and University polices. University policies governing residence hall living are contained in the UNM RLSH SIHP Policies and Guidelines and the Residence Hall Handbook, available on the UNM RLSH website. Resident acknowledges and unconditionally agrees that: (a) the University shall have the right to inspect all rooms, without prior notice or consent, if necessary for inventory, fire protection, sanitation, health, safety, maintenance, or policy enforcement; (b) the University may control, by medical direction, the use of rooms in the event of an epidemic; (c) the University has the right to vacate a resident’s living area and to require resident to move to other residence hall accommodations; (d) the University has the right to require non-disabled assignees of space adapted or designated for use by the disabled to move to other campus accommodations.

12. LIMITATION OF UNIVERSITY LIABILITY: In addition to any other right, limitation or provision available to the University, resident agrees that the University shall not be liable for any failure, delay, or interruption in performing its obligations due to causes or conditions beyond its control, or which could not be prevented or remedied by reasonable effort and at reasonable expense. Neither the University nor its regents, officers, agents, or employees shall be liable for the loss, theft, disappearance, damage, nor destruction of any property belonging to, used by, or in the possession of any resident, no matter where such property may normally be kept, used, or stored.

13. DAMAGES: Resident is responsible for any University property missing from his/her room or damaged beyond normal wear and use. Residents, individually or as a common group, may also be responsible for any University property damaged or missing from their residence hall community common spaces if no responsible individual is identified.

Rev. 2/15/19
2019 Policies and Guidelines
Summer Intern Housing Program

RESIDENCE LIFE & STUDENT HOUSING
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  UNM Central Campus Map
  ABQ Ride Bus System Map
We are so glad that you have chosen to make UNM Residence Life and Student Housing your home during your internship in Albuquerque! We hope your stay with us is as comfortable and enjoyable as possible.

Should you need any assistance during your stay, contact our 24-hour Conference Guest Assistance Line at 505-269-8215 (after May 18th). Additionally, our Front Desk Attendants at the 24/7 SRC Customer Service Front Desk are available by phone at 505-277-9203.

We hope you enjoy your stay. If you do, spread the word about the UNM Summer Intern Housing and the Academic Year Short-Term Housing Programs. Next time you are in Albuquerque for an educational purpose we would love if you would consider us for your lodging needs.

Sincerely,

Rebecca Colón
Program Coordinator
505-277-2660
rcolon@unm.edu
At A Glance

Our Staff

➢ Our Student Residence Center desk is open 24/7. You can contact the desk at 505-277-9203 or by calling a Conference Guest Assistant at 505-269-8215.

➢ Our on-campus student safety staff is available 24/7. If you need to reach our on-campus safety, call the desk at 505-277-9203.

Cleaning Your Apartment

➢ Please be respectful of the shared space in your apartment. Timely and consistent cleaning is a must for harmony in your apartment. Make a cleaning schedule with your apartment mates and stick to it. We will conduct 2-3 Health and Safety Checks this summer so please be prepared for them with a clean apartment. Policy violations will be reported and addressed with the residents in the apartment. Repetitive violations may result in forfeit of contract.

➢ Each apartment is equipped with a broom, mop and bucket of cleaning supplies for your use. It is your responsibility to purchase paper products, cleaning products and trash bags in order to keep your apartment clean.

➢ Help us keep our building pest-free. Do not let trash build up in your apartment or overflow from the trash containers we have provided. Trash and recycling receptacles are located in the parking lot of RVA and in the courtyards of SRC. Do not leave dirty dishes overnight. If you notice insects in your apartment, put in a work order online immediately.

Amenities

➢ Laundry machines are free. No pesky rolls of quarters! See our amenities page for more information.

➢ Free Wi-Fi is available on campus using Lobo Guest. See our Connectivity page for information on how to connect to the internet.

➢ Parking is available only in the “R” on campus. (See the Parking section in this folder.) “R” lots are also indicated in yellow on the housing area map in this directory. Permits are required and can be purchased on your application or in person at UNM Parking and Transportation Services. Permits must be displayed hanging from your rearview mirror or in the lower left corner of your dashboard.

Dining and Shopping

➢ There are numerous food venues on and around campus. Our Dining Hall, La Posada, is open for breakfast, lunch and dinner.

➢ Meal plans are available for summer interns. If you would like to purchase a meal plan, please email Rebecca Colón at lodging@unm.edu and she will arrange for your meal plan. Administrations fees will apply.

➢ Check out our Area Resources page for local stores and other resources.

 Alcohol and Tobacco

➢ UNM is a dry campus. No alcohol is allowed anywhere on campus. We are also a non-smoking campus. Smoking is permitted in two designated areas only (indicated on the housing map provided in this book). See our Expectations and Conduct page for policies for which you will be accountable.
Our Student Safety Staff

Our on-campus Student Safety Staff is on duty 24/7. Based at the Student Residence Center front desk, they can be reached by calling 505-277-9203, or visiting the SRC desk. Safety escorts within the housing areas are available and are recommended if you will be walking alone late at night.

LoboGuardian

LoboGuardian, is a UNM mobile app that increases user safety by creating a virtual safety network of friends and family. Visit https://loboguardian.unm.edu/ to learn more about UNM safety services and the LoboGuardian app.

Blue Emergency Poles

The University has a system of emergency phone boxes located on what we call “blue poles” which are positioned throughout campus. The blue poles can be used to contact the UNM Police Department. If you will have a typical route while here with us, take time to commit to memory the location of those blue poles.

Who should I call?

If you have a medical emergency or an issue that would require the police, call the UNM University Police Department at 505-277-2241 or dial 911. If you have a facilities emergency or a nuisance complaint, call a Conference Guest Assistant at 505-269-8215 or the main front desk at 505-277-9203.
UNM Wi-Fi

UNM provides campus-wide Wi-Fi which can be accessed using Lobo-Guest. If you are already a student or affiliate of UNM, with a UNM Net ID and password use your UNM Net ID and password to access Lobo-WiFi.

Trouble connecting to Lobo Guest WiFi?

If you have trouble gaining a connection, you can use this link to learn more about WiFi at UNM:


Or call our UNM IT customer service line at 505-277-5757 during regular business hours and they will assist you.
Would you like to receive mail during your stay with us?

Mail boxes are $10.00 for non-UNM student residents and can be rented in advance via your intern application or from Conference Services after arrival. Once you have paid, you will register for your mail box at the mail room located in the Student Residence Center Commons. Bring a valid picture-ID card. You will be issued a key to your box and will be asked to give a forwarding address that will be utilized to forward mail received until September 1st. The mailroom will have extended hours 1-2 days a week to accommodate for interns with evening schedules. To avoid a $20.00 lock change charge, return your key to the mailroom during mail room hours, before you check out. Mail room hours are posted at the mail room door. For more information about mailroom services, visit http://housing.unm.edu/current-students/amenities-and-service.html.

Interns must use the following address template:

   UNM Residence Life and Student Housing
   Summer Intern: Intern Name
   UNM SRC XXXX (YOUR 4-DIGIT BOX NUMBER)
   2700 Campus Blvd. NE
   Albuquerque, NM 87106

Please note: Your box number will need to be written in where the x’s appear in the address. Any divergence from the address format above may result in a prolonged or failed delivery. Do not use the word “box” in your address. Most major companies will not ship to a box number.
Visitor/Guest Parking at the University of New Mexico

To park at UNM interns must purchase visitor parking permits. UNM offers daily ($8) weekly ($24) and monthly permits ($61). Parking is available only in the residential “R” lots. Permits for the “R” lots can be purchased ahead of time via your intern housing application. Interns that purchase permits in advance will receive their permits in their check-in packets. Additional “R” lot visitor permits must be purchased in person from UNM Parking and Transportation Services (PATS). It is important that you tell PATS that you are a Summer Intern living at UNM Residence Life and Student Housing.

Warning: Do not park in the “A” lot behind the SRC Apartments during enforcement hours. It is restricted to faculty and staff and is strictly enforced.

UNM Parking Enforcement

Follow this link for information on parking enforcement at UNM:
http://pats.unm.edu/citations/index.html

UNM Parking and Transportation Services

The PATS Office is located on the 1st floor of the Cornell Visitor Parking Structure, building #198 on the campus map (section L-17), 2401 Redondo Drive, NE 87106.

Hours: M-F 7:30am to 5:00pm
Phone: (505) 277-1938
Email: parktran@unm.edu
Online: pats.unm.edu
Free 24-hour Laundry Facilities

Our apartments provide free laundry facilities. Operation of the machines is free to all guests and residents. The laundry room in RVA is on the 1st floor near the elevators. There are 4 laundry rooms in the SRC Apartments area, accessible using your room key. Machines require detergents formulated for high efficiency machines that shows the “HE” logo.

Gym Membership

All guests are eligible to purchase a gym membership to the Johnson Recreational Center (JRC). Memberships are purchased directly from the JRC main front desk. When purchasing your membership, tell the JRC staff that you are a guest with the UNM Summer Intern Housing Program. Johnson Rec Center offers two memberships for interns; a month for $25.00, or a full summer semester (May 13th to August 1st) for $40.00. Summer hours are M-F 8am to 8pm, Saturday 11am to 4:45pm, Sunday closed. There will be reduced hours during summer intersessions. Please review the summer hours of operation before purchasing a gym membership from the JRC.

Visit [http://recservices.unm.edu/facility-info/index.html](http://recservices.unm.edu/facility-info/index.html) for more information.

Meal Plans

Our guests can purchase any summer meal plan offered by the Lobocard office during the summer months. Meal plans provide a reduced rate from the regular door prices at La Posada (open for breakfast, lunch and dinner) and can be used at any central campus eatery. Lobocash is also accepted at all campus eateries, and at some off-campus restaurants. If you would like to purchase a meal plan, please email lodging@unm.edu. Administrative fees will apply.
Expectations and Conduct

Policies for Living on Campus

By signing a UNM housing contract, you agree to abide by all national, state and local laws, all university regulations, which are outlined in the UNM Pathfinder, as well as all residence hall policies, which can be found in the Residence Life and Student Housing Residence Hall Handbook, available online at housing.unm.edu. While all the guidelines for living on campus are outlined in the Residence Hall Handbook, some of our basic expectations are listed below.

Noise

Hall quiet hours are from 10:00PM to 9:00AM Sunday through Thursday and from midnight to 10:00AM on Friday and Saturday. Courtesy is expected at all times. No amplified noise should be heard in the hallways, outside your apartment, or from your room.

Cleanliness

Residents are expected to maintain their room and community area at a level of sanitation acceptable for a group living environment. Dishes must not be left dirty overnight in any apartment and all trash must be taken out before it overflows. If an apartment mate has made living uncomfortable for you, address the issue with them. If the situation does not improve, contact a Conference Guest Assistant. Health and Safety Inspections will be conducted once a month. Failed inspections will result in written request to correct policy violations. Prolonged violation may result in cleaning charges and/or forfeiture of contract.

Guests & Visitation

Overnight guests are allowed for up to three days and must sleep in the resident’s room. Discuss your guest’s visit with your apartment mates prior to their arrival. You are responsible for your guests’ behavior and must always accompany your guest while in the residence hall. Do not leave your apartment without taking your guest with you. Guests visiting for more than 3 nights will be considered a policy violation. Guest fees will apply. Please be respectful of your apartment mates and the community spaces in your apartment/residence hall when you are hosting a guest.

Keys and Fob Access

Residents can call 505-269-8215 to be let into their room by the CGA-On-Duty. If keys are permanently lost, residents should report the loss immediately to the CGA-on-Duty. The resident will have 24 hours to locate their keys before a lock change is ordered. Once a lock change is ordered, it cannot be halted. Lock change fees are applicable and due upon receipt of invoice.

Alcohol and Tobacco

UNM is a smoke and tobacco-free campus. Smoking is prohibited in or near any building on campus. There are two designated smoking areas located within the housing area, which are indicated on the included Housing Area Map. Alcohol is prohibited in or around the residence halls. Even if you are of legal drinking age, drinking or the possession of alcohol in our areas is prohibited. Interns observed with alcohol or remaining evidence of alcohol consumption in a residence hall be asked to meet with the Program Coordinator to discuss their conduct and may result in eviction and forfeiture of contract and may be reported to your internship administrative contact.
Area Resources

Car Rental

Enterprise Car Share  (must be 18 years of age)

Enterprise Car Rental
120 Lomas Blvd NE, Albuquerque, NM 87102

Grocery Stores

Smiths
320 Yale Blvd SE, Albuquerque, NM 87106
3701 Constitution Ave NE, Albuquerque, NM 87110

Sprouts
5112 Lomas Blvd NE, Albuquerque, NM 87110

Whole Foods
2103 Carlisle Blvd NE, Albuquerque, NM 87110

Trader Joes
2200 Uptown Loop NE, Albuquerque, NM 87110

Drug Stores

Walgreens
2950 Central Ave NW, Albuquerque, NM 87104
3501 Lomas Blvd NE, Albuquerque, NM 87106

Box Stores

Walmart
2701 Carlisle Blvd NE, Albuquerque, NM 87110
301 San Mateo Blvd NE, Albuquerque, NM 87108

Costco
500 Eubank Blvd SE, Albuquerque, NM 87123
1420 Renaissance Blvd NE, Albuquerque, NM 87107

Banks/ATMs

Bank of America/Wells Fargo/CU Anytime
Each of these has an ATM located in the Student Union Building on campus

Wells Fargo
2706 Central Ave SE, Albuquerque, NM 87106